

CITY OF VAUGHAN
REPORT NO. 3 OF THE
AUDIT AND OPERATIONAL REVIEW COMMITTEE

*For consideration by the Council
of the City of Vaughan
on November 24, 2009*

The Audit and Operational Review Committee met at 1:05 p.m., on November 16, 2009.

Present: Regional Councillor Gino Rosati, Chair
 Regional Councillor Mario F. Ferri
 Councillor Bernie Di Vona
 Councillor Sandra Yeung Racco

Also Present: Councillor Peter Meffe (2:05 p.m.)

The following items were dealt with:

1 INTERNAL AUDIT REPORT OF CORPORATE COMMUNICATIONS

The Audit and Operational Review Committee recommends:

- 1) That the corrective action recommendations contained in the following report of the City Auditor, dated November 16, 2009, be implemented; and**
- 2) That the City Manager, in consultation with appropriate staff, review the functions and reporting structure of the Corporate Communications Department and report back to the Audit and Operational Review Committee.**

Recommendation

The City Auditor recommends to the Audit and Operational Review Committee:

That the Internal Audit Report of Corporate Communications be received.

2 INTERNAL AUDIT REPORT OF THE PROPERTY TAX DEPARTMENT

The Audit and Operational Review Committee recommends:

- 1) That the corrective action recommendations contained in the following report of the City Auditor, dated November 16, 2009 be implemented, except where there is a disagreement; and**
- 2) That in the case of such disagreement, the Director and the City Auditor be directed to resolve the disagreement in a mutually satisfactory manner and if not resolved, the matter be brought back to the Audit and Operational Review Committee.**

**REPORT NO. 3 OF THE AUDIT AND OPERATIONAL REVIEW COMMITTEE
FOR CONSIDERATION BY COUNCIL, NOVEMBER 24, 2009**

Recommendation

The City Auditor recommends :

That the Internal Audit Report of the Property Tax department be received.

**3 REPORT BY THE CITY AUDITOR WITH RESPECT TO THE SUPPLEMENTAL
REPORT REGARDING THE MAYOR'S CITY-RELATED EXPENSES FOR 2007**

The Audit and Operational Review Committee recommends:

- 1) **That the recommendation contained in the following report of the City Auditor, dated November 16, 2009, be approved;**
- 2) **That the Chair of the Audit and Operational Review Committee and appropriate staff be requested to review and resolve the outstanding issues with the Mayor; and**
- 3) **That the deputation of Ms. Carrie Liddy, 36 Humberview Drive, Woodbridge, L4H 1B1, and written submission dated November 16, 2009, be received and referred to staff for a report on the issue raised by the deputant on the exercising of public rights.**

Recommendation

The City Auditor recommends:

That Attachment 1 of this report, being the City Auditor's response for Clauses 3 and 4 of Item 1, Report No. 1 Audit and Operational Review Committee, adopted at the Council Meeting of June 15, 2009, be approved.

4 PRELIMINARY DRAFT COUNCIL MEMBER EXPENSE POLICY

The Audit and Operational Review Committee recommends:

- 1) **That the preliminary draft Council Member Expense Policy be received and referred to the next available Committee of the Whole (Working Session) meeting;**
- 2) **That staff provide a report on the process, including timeframes and the proposed establishment of a task force;**
- 3) **That the preliminary draft Council Member Expense Policy be posted on the City's website as soon as possible and that the public be encouraged to provide comments;**
- 4) **That the following report of Regional Councillor Rosati, dated November 16, 2009, be received;**
- 5) **That the deputation of Ms. Carrie Liddy, 36 Humberview Drive, Woodbridge, L4H 1B1, and written submission dated November 16, 2009, be received.**

Recommendation

Regional Councillor Gino Rosati recommends:

That the preliminary draft Council Member Expense Policy be received for discussion.
That staff finalize the Council Member Expense Policy prior to year-end.

